



**COUNCIL REPORT**

**REGULAR COUNCIL MEETING  
March 11, 2025**

**Finance Access Control Technology Update March 2025**

<b>RECOMMENDATION</b>	
That the March 11, 2025, report, Finance Access Control Technology Update March 2025, be received for information.	
<b>REQUESTED COUNCIL ACTION</b>	Information only
<b>STRATEGIC ALIGNMENT – BUILDING OUR TOMORROW, TODAY</b>	An economically prosperous and financially sustainable community to last generations.
<b>COUNCIL BYLAW, POLICY, MASTER PLAN</b>	N/A
<b>COUNCIL AND COMMITTEE HISTORY</b>	<p>December 13, 2022 THAT the 2023 utility operating budget with revenues matching expenses at \$11,992,300, and set out in attachment 1 of the December 13, 2022, report, be adopted;</p> <p>THAT 2023 capital budget with funding sources matching expenditures at \$12,765,300, and set out in attachment 2 of the December 13, 2022, report, be adopted;</p> <p>THAT an interim municipal operating budget equal to 1/3 of the 2022 municipal operating budget (\$16,377,000) be approved; and</p> <p>THAT Administration schedule additional Council meetings to address the 2023 municipal Operating Budget, for March 22-23, 2023, starting at 5:00 pm; and that notice be provided to Council and the public.</p>

**Report**

Originally approved as part of the 2023 budget as the New Financial System Implementation and redesignated in the 2024 budget as Finance Access Control Technology (FACT), this project has evolved into an ERP (Enterprise Resource Planning) System Replacement. In today's technology landscape, ERPs have replaced traditional financial systems, as the need to incorporate so much more than just the financial elements is critical and traditionally includes areas like human resources and procurement/supply chain, thereby maximizing the corporate benefit through the synergies of integrated systems.

#### Milestones to date:

- Proposed Budget was presented to council November 2022 and was "Interim Approved" – December 13, 2022.
- Funding for ERP Project was approved by Council via Approval of 2023 Proposed Budget – April 11, 2023.
- Project Charter Approved by Steering Committee – July 24, 2023.
- Invitational Request for Information – Presentations/Demonstrations Conducted – August 30, 2023.
- Open Competition for the Software Licenses Posted – March 5, 2024.
- Awarded MNP Digital for Microsoft D365 Business Central / SylogistGov Licenses – July 9, 2024.
- Open Competition for the ERP Implementation Consultant Posted – July 31, 2024.
- Awarded MNP Digital for ERP Implementation Services – February 25, 2025.
- Contract start date is March 1, 2025.

The City of Beaumont has progressed through the procurement and contracting stages and now enters the first implementation stage, which will focus on the core financials (including taxation and utilities) and elements of procurement (purchase orders and requisitions, approval workflows). During this stage, Administration will continue to evaluate and assess additional modules and integrations that will maximize the value and effectiveness of the ERP platform.

#### **Financial Analysis**

The project's approved budget is \$1.1M and it is expected that the project will be on budget.

#### **Risk Analysis**

The largest risk facing this project is staying on time. ERPs are notoriously challenging to implement, and no matter how prepared an organization is, there are always unforeseen and unknown challenges that arise and need to be addressed. These challenges can often take significant time to address and can seriously affect project timelines.

#### **Community Insight**

No engagement or communication is required.

#### **Attachments**

None.