



COUNCIL REPORT

REGULAR COUNCIL MEETING September 10, 2024

Extension Request - Council Policy C14 Purchasing Policy Update

Report Purpose

To request a third extension for reports due back to Council.

Recommendation

1. THAT by January 14, 2025, Administration conduct a review of C14 Purchasing Policy and provide a report on possible updates and enhancements, including things such as greater clarity for definitions, and more detail on the various processes such as requirements to obtain bids, when public calls are required and the audit process to confirm compliance.

Original Due Date: MARCH 26/24

Revised Due Date: June 25, 2024

Revised Due Date: SEPTEMBER /24

New Revised Due Date: JANUARY 14, 2025

Council and Committee History

December 12, 2023

THAT by the end of the first quarter of 2024, Administration conduct a review of C14 Purchasing Policy and provide a report on possible updates and enhancements, including things such as greater clarity for definitions, and more detail on the various processes such as requirements to obtain bids, when public calls are required and the audit process to confirm compliance.

Rationale

Administration is seeking Council approval on revised return date for January 14, 2025. Administration has commenced review and however would like to avoid duplication of work. This request is to align the timing of bringing updates to the policy until after the onboarding of a Corporate Procurement Specialist, allow the new Chief Financial Officer time to review current and future state, as well as consider process reviews being performed as part of the Financial ERP project.

Therefore, Administration is requesting an extension to the report due date to January 2025.